

the Ecology Learning Center

Board Agenda

Date: January 27, 2025	Time: 6:00 - 8:00 p.m.	Location: Ecology Learning Center 230 Main Street, Unity, ME
To join the video meeting, click this link: https://meet.google.com/gwx-nuev-vfv 678-331-734 3 PIN: 757 747 692#	<h3>Overview, reminders, and expectations of one another:</h3> <ul style="list-style-type: none">• Mission Moment - <i>our guest speaker describes an example of our mission's impact on a student (or students) that reminds us of why the work of the Ecology Learning Center is so important. Helping us (on the Board) understand the real-world impacts is so important!</i>• Consent Agenda - <i>board members come prepared to approve past minutes and committee reports placed on the consent agenda that don't require further board discussion or action. We make time for questions about reports submitted but if it becomes clear that more discussion (beyond a few clarifying questions) is needed, a report will be moved off of the consent agenda into the regular agenda.</i>• Committee Reports - Committee Chairs please submit a short, written summary of any information that the full Board needs to understand your work since the last Board meeting. Please clearly (and separately) in writing identify any requested Board action as well as the thinking that went into this request, being careful to include all relevant information (whether it supports your requested action or not). This format for requested Board action will be our Structured Proposal format. At the meeting, please confine your verbal presentation (if you need to make one) to answering board member's questions about your written report and Structured Proposal, if applicable.• Discussion - <i>we strive for focused and collegial dialogue relevant to the agenda item before us. To help us make the most of our time & encourage creative thought, any board member is welcome to submit a Structured Proposal for Board consideration at least 1 wk. in advance of our meeting. As described in our Bylaws, we will follow Roberta's Rules for meeting management and discussions.</i>• Closing - <i>we review our work together and consider ways that we might improve.</i>	
<h3>Most important outcomes for this meeting (in order of importance):</h3> <ol style="list-style-type: none">1. Bridge Program Strategic Plan and FY25 Budget2. ED Mid-Year Evaluation3. Emergency Management Plan approval4. Members sign COI Form <p><i>NOTE - If time does not permit us to reach each of these outcomes, we will remove the lowest ranked priorities, as necessary, to conclude our meeting by 8:00 p.m.</i></p>		

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6:00 - 6:05	Welcome to guests, Public comments, Circle of Gratitude
6:05-6:10	<p>Consent Agenda: Dec. 16 board meeting minutes</p> <p>Regular Reports requiring no board action (Governance, Finance, Director's). Anyone requesting Board Action is asked to do so in writing, separately from their regular report in the Structured Proposal format.</p>
6:10-6:20	<p>Bridge Program Strategic Plan and FY25 Budget (Esther Williamson)</p> <ul style="list-style-type: none"> • Bridge Strategic Plan
6:20-6:30	<p>Treasurer and Finance Committee: Financial status update, trends (written report)</p> <ul style="list-style-type: none"> • Treasurer's/Finance Committee Report • October Treasury Report (approved 12.16.24)) • October Treasury Report (REVISED) • November Treasury Report • December Treasury Report
6:30-6:40	<p>Governance Committee:</p> <ul style="list-style-type: none"> • Field Trips second review reading • Review Copy of JL: Local Wellness Policy second review reading • Review Copy of JLCB: Immunization of Students second review reading • Facilities Development Objectives first review reading • Copy of ELC FB: Facilities Planning first review reading •  Review Copy of ELC GCOA: Supervision and Evaluation of Professional Staff first review reading <p>Committee Report for Review:  Governance Committee Report 1/22/2025</p>
6:40-6:45	<p>Wellness Committee:</p> <ul style="list-style-type: none"> • Justin will update, Wellness Policy
6:45-6:50	<p>Dropout Prevention Committee</p> <ul style="list-style-type: none"> • Dropout Prevention Plan Update
6:50-6:55	<p>Q2 grants report</p> <ul style="list-style-type: none"> • Josh will update Report
6:55-7:05	<p>Review & Discuss Strategic Plan Narrative:</p> <ul style="list-style-type: none"> • Alignment with notes from Strategic Planning Session and Strategic Plan Spreadsheet • Suggestions for improvement • Next Steps
7:05-7:35	<p>Executive Director Report</p> <ul style="list-style-type: none"> • Emergency Mgmt Plan • ED mid year Eval (Eval Process) ED Smart Goals AY25 • Trimester 2 Progress Reports • See Academic Data

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7:35-7:40	Mission Moment: Jeri Pitcher (Arts Director)
7:40-7:55	Executive Session for a Board Matter under 1 MRSA 405.6A
7:55 - 8:00	Wrap up <ul style="list-style-type: none"> • Closing thoughts, temperature check, adjourn • Members sign COI form • Members update contact info (ELC Board Contact List) • Jan 29 9-12 Board/Staff Meetup, 12-1 potluck lunch

Resources*

Director's Report Academic Data	<u>Committee Reports*:</u> Governance Report  Governance Co... Dropout Prevention Report (to be linked) Facilities Report  Facilities Com...	<u>Officer's Reports:</u> Treasurer: Finance Committee Report	<u>Committee Charges/Relevant Board-approved policies:</u>	<u>Proposals:</u> <u>Policies for Review or discussion: See Governance Report.</u> Executive Session Protocol Strategic Plan and template
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Standard Motion to enter [Executive Session](#) "I move that we enter Executive Session per 1 M.R.S.A. *405.6.A to discuss sensitive {negotiation, personnel, etc.} matters.

*If resources are received in advance of the meeting, they are linked in this section.

NEXT REGULAR MEETING - Monday, February 24, 2024, 6:00 p.m.
Ecology Learning Center, 230 Main Street, Unity, ME

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